

# DARTMOUTH



# MASSACHUSETTS

## Community Preservation Committee

*Howard Baker-Smith, Chairperson*  
*Margaret Latimer, Vice Chairperson*  
*James Bosworth*  
*Michael Kehoe*  
*Elaine Lancaster*  
*Stuart MacGregor*  
*Damon May*  
*Kevin Shea*  
*John Sousa*

400 Slocum Road  
Dartmouth, MA 02747-0985  
Telephone: (508) 910-1824  
Fax: (508) 910-1886

## MINUTES

June 4, 2014

Members present: Howard Baker-Smith, Chair  
Margaret Latimer, Vice Chair  
Damon May  
Kevin Shea  
John Sousa

Members absent: James Bosworth  
Michael Kehoe  
Elaine Lancaster  
Stuart MacGregor

The meeting was called to order at 6:35 p.m.

### Motion:

Mr. Sousa made a motion to approve the minutes of the May 6, 2014 meeting. The motion was seconded and approved by a 5-0 vote.

## CORRESPONDENCE

Mr. Baker-Smith circulated a public invitation from the Apponegansett Meeting House for an upcoming event, "the Roots of Faith."

The Community Preservation Coalition has reported that the House of Representatives had voted to approve \$25 million toward the State match for the CPA fund, however the Senate approved \$10 million. A resolution is awaited.

RECEIVED  
2014 SEP 11 PM 3 41  
DARTMOUTH TOWN CLERK

A reimbursement request with voucher attached in the amount of \$9.80 from Susan Dorschied was circulated. Stamps had been purchased.

Motion:

Mr. Shea made a motion to approve the invoice from Susan Dorschied in the amount of \$9.80 for the purchase of postage stamps. The motion was seconded and approved by a 5-0 vote.

ELIGIBILITY APPLICATION

The Dartmouth Heritage Preservation Trust (DHPT) seeks to determine eligibility to fund an endowment in the amount of \$5,100 to support a preservation restriction. The restriction will be placed upon the Russell Garrison site and held by DHPT. The funding for an endowment had been included in the proposal for the National Register Application project, however Town Counsel has since opined that those funds should have been applied for separately and thus voted separately at Town Meeting.

Diane Gilbert, President of DHPT, was present and said they will be holding the restriction as a public service to the Town. She is concerned that the process is requiring "jumping through hoops." Could the MOU be amended in such a way to approve this funding? Mr. Baker-Smith said it could not. Deborah Melino-Wender was present and said the Town will be working with DHPT to prepare the application. This project will be an extension of the Russell Garrison project.

Mr. Baker-Smith said the two-step process is unprecedented. He said it would be helpful if an appropriate State official or the Massachusetts Historical Commission would produce a statement addressing the granting of restrictions and endowments. The matter was discussed. Members and others expressed their frustration with the new, cumbersome process. Comments included that the work of volunteers has been made more difficult and Town officials should be made aware; Town Counsel is not being difficult but concerned about the details; all who are involved in carrying out Town projects should act as a team and not adversaries.

A discussion took place regarding the Historic Building Inventory, Phase 2014. The work is being performed by Ttl-Architects who has asked for an extension of their contract with the Town to June 30, 2015. Ms. Latimer said their work has been excellent. They will not be able to complete the current phase by the completion date of June 30, 2014.

Motion:

Mr. Sousa made a motion to extend the Ttl-Architects contract to June 30, 2015. The motion was seconded and approved by a 5-0 vote.

The Town Accountant will be contacted with a request to encumber the unused funds.

PROJECT UPDATES

### ***Russell Garrison Project***

The Memorandum of Understanding with the Town has been approved and executed by the Historical Commission. The completion date will be June 30, 2015, and Exhibit D1 is deleted. The MOU will be forwarded to the Town Administrator for approval.

### ***Russells Mills Library***

The work is nearly complete. The electrical system has been upgraded, leaving holes in the exterior of the building. The contractor will repair and paint those areas at a cost of \$800. This work is not within the scope of the grants, and the Town requests that the CPC approve the funding for this additional work. Mr. Sousa was concerned about the cost. Ms. Melino-Wender said the equipment needed to work those heights, as well as the charge for prevailing wage, contribute to the cost. No Town department is able to perform this work.

#### **Motion:**

Mr. Sousa made a motion to approve payment of the \$800 (for the Russells Mills Library project work) to be paid with Phase III funds. The motion was seconded and approved by a 5-0 vote.

Ms. Gilbert reported that the Preservation Restriction on the property has been recorded at the Registry of Deeds.

### ***Akin House***

Ms. Gilbert said Joe Booth is working on a facilities master plan which will be completed by September 30, 2014. Ms. Gilbert said she will arrange to come before the CPC with Mr. Booth to present the plan. She also reported that the Roger Williams University Business Department has signed on to do the business plan and feasibility study for a cultural heritage center. Additionally, Roger Williams Education students have developed lesson plans. Ms. Gilbert also said that there will be activities at the Akin House as part of the 350<sup>th</sup> celebration such as people in period costumes.

---

Mr. Baker-Smith said Town Meeting went well. The next step will be to draw up agreements for the new projects.

Applications for the October funding round are due June 18, 2014. They will be reviewed at the July meeting, and a public hearing will take place in August.

Ms. Latimer said that she will be stepping down as a member of the Historical Commission on June 30, 2014. Damon May, who is also a member of the Commission, will be its new representative to the CPC effective July 1, 2014. Mr. May is vacating his position as an at-large member of the CPC effective June 30, 2014. Ms. Latimer desires to continue her membership and has written a letter of interest to David Cressman seeking consideration for the vacant at-large seat. Mr. Baker-Smith has sent a letter of recommendation to Mr. Cressman and to the Selectboard on her behalf.

Motion:

Mr. Sousa made a motion to adjourn. The motion was seconded and approved by a 5-0 vote.


The meeting was adjourned at 7:52 p.m.

Respectfully submitted,



Susan D. Dorschied  
Administrative Clerk

Approved,



Howard Baker-Smith  
Chair